



UNIVERSITY OF MISSISSIPPI STUDENT DISABILITY SERVICES

Tutorial

How to Modify/Cancel/Add Accommodations or Eligibilities

Please complete the following steps if you decide you need to change or no longer need a particular accommodation for a class.

Step 1: Visit the SDS website, and select the “Rebel Access” button.

THE UNIVERSITY OF MISSISSIPPI Search UM

Student Disability Services

Home About Us Current Students Parents Faculty SDS Testing Center Resources FAQs

Welcome!
UNIVERSITY OF MISSISSIPPI
STUDENT DISABILITY SERVICES

APPLY FOR SERVICES **REBEL ACCESS**

VISION: Student Disability Services embraces an educational community that celebrates and values the uniqueness and diversity of each student.

MISSION: In the spirit of equity, and in collaboration with the larger campus community, Student Disability Services leads the university in its commitments to recognize disability as a valued aspect of diversity, to embrace access as a matter of social justice, and to design more welcoming and inclusive environments.

CORE VALUES: As a department, and as individuals, we are committed to following the below Core Values as the foundation of our philosophical and decision-making processes:

- We recognize disability as a dimension of human variation and consider it to be an interaction between the person and the artificially-created barriers to physical, educational, economic, social, and policy environments.
- We support university standards and integrity by valuing high expectations for all students, including those with disabilities.

FOR ASSISTANCE:

✉ sds@olemiss.edu

☎ 662-915-7128

☎ 662-638-0379 (VP)

☎ 662-915-5972 (Fax)

📍 234 Martindale (Click for Map)

OFFICE HOURS:
Monday-Friday 8am to 5pm

Messages may be left on the office's voice mail system when the office is closed.

Policies

Forms

Student Privacy and Confidentiality

Documentation Guidelines

Accommodation Information

Disability Specific Information

Accessible Format and Assistive Technology

Step 2: On the Rebel Access Portal page, select the “Rebel Access Students” button.

THE UNIVERSITY OF MISSISSIPPI Search UM


Student Disability Services

Home | About Us | Current Students | Parents | Faculty | SDS Testing Center | Diversity and Inclusion


Rebel Access Portal

Please click one of the buttons below to sign in to your respective Rebel Access Portal. Below the buttons is a section for tutorials to help guide you in learning how to use the Rebel Access Portals.

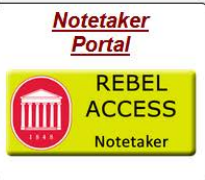
Student Portal



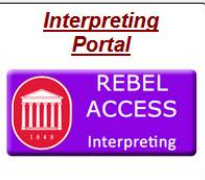
Instructor Portal



Notetaker Portal



Interpreting Portal



Rebel Access Tutorials

- [Rebel Access Student Tutorials](#)
- [Rebel Access Faculty/Instructor Tutorials](#)
- [Rebel Access Notetaker Tutorials](#)

MAIN OFFICE – MARTINDALE:

✉ sds@olemiss.edu

☎ 662-915-7128

☎ 662-638-0379 (VP)

☎ 662-915-5972 (Fax)

📍 234 Martindale (Click for Map)

SDS TESTING CENTER – KINARD:

✉ sdstesting@olemiss.edu

☎ 662-915-2514

📍 366 Kinard Hall (Click for Map)

UM Commitment to Access & Inclusion

SDS Policies

Documentation Guidelines

Accommodation Information

SDS Appeal Process

Step 3: Sign in to Rebel Access using your Web ID information.

THE UNIVERSITY of MISSISSIPPI

WebID Authentication Required

WebID:

Password:

[Password Help](#)

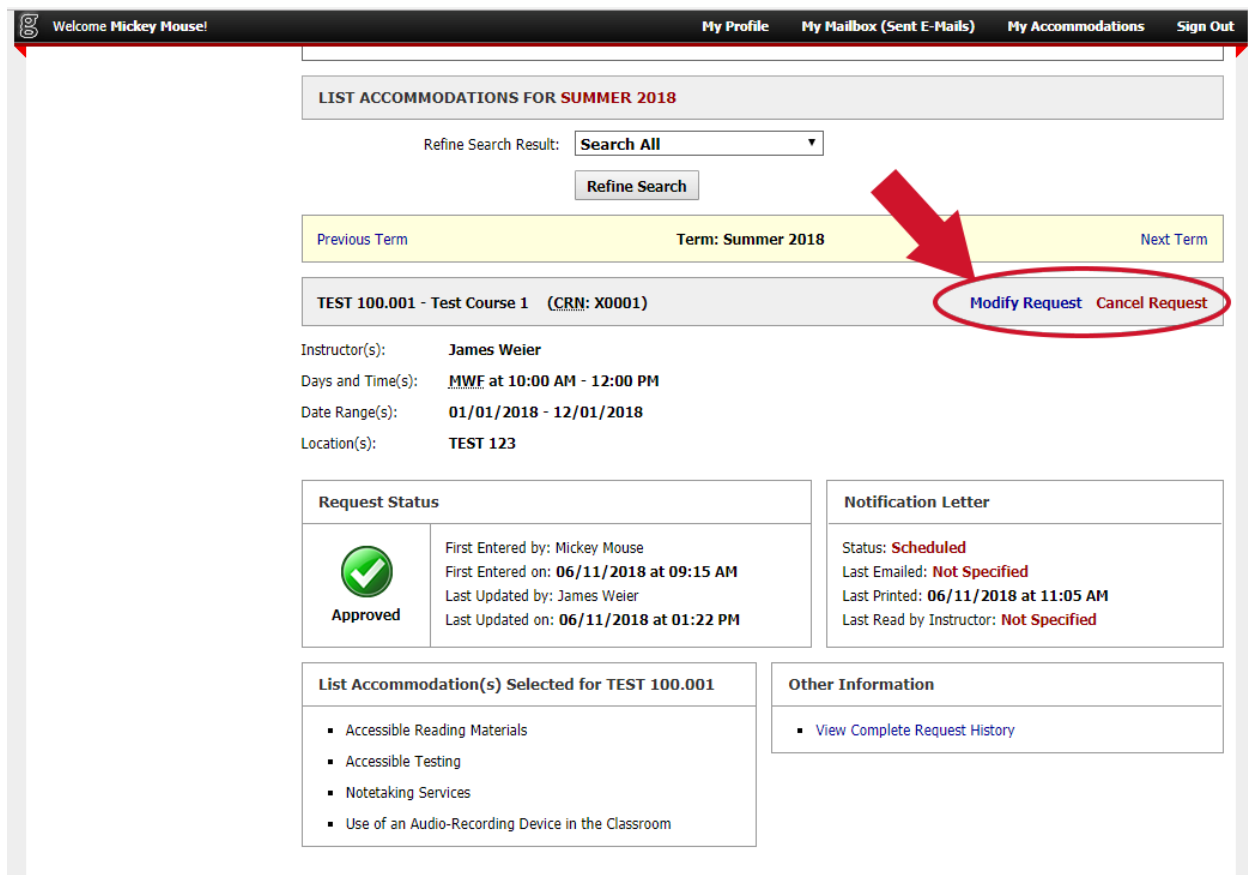
Copyright © 2018 University of Mississippi. All rights reserved.

Step 4: On the My Dashboard Overview (your homepage), scroll down to the current term to locate the class for which you wish to modify/cancel/add accommodations as shown in the figure below:

Select “Modify Request” if your wish to change your selected accommodations for a class.

or

Select “Cancel Request” if you want to completely cancel accommodations for a class.



Welcome Mickey Mouse! My Profile My Mailbox (Sent E-Mails) My Accommodations Sign Out


LIST ACCOMMODATIONS FOR **SUMMER 2018**

Refine Search Result: **Search All**

Previous Term Term: **Summer 2018** Next Term

TEST 100.001 - Test Course 1 (CRN: X0001) [Modify Request](#) [Cancel Request](#)

Instructor(s): **James Weier**
 Days and Time(s): **MWF at 10:00 AM - 12:00 PM**
 Date Range(s): **01/01/2018 - 12/01/2018**
 Location(s): **TEST 123**

| Request Status | | Notification Letter |
|--|---|--|
|  Approved | First Entered by: Mickey Mouse First Entered on: 06/11/2018 at 09:15 AM Last Updated by: James Weier Last Updated on: 06/11/2018 at 01:22 PM | Status: Scheduled Last Emailed: Not Specified Last Printed: 06/11/2018 at 11:05 AM Last Read by Instructor: Not Specified |

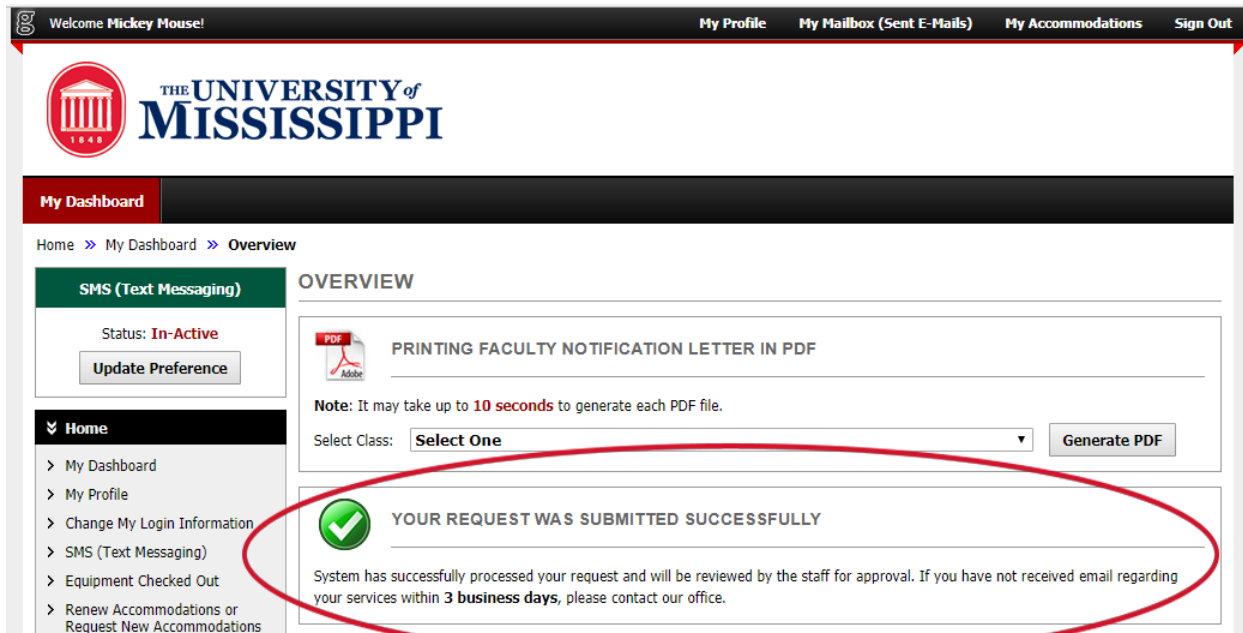
| List Accommodation(s) Selected for TEST 100.001 | Other Information |
|--|---|
| <ul style="list-style-type: none"> ▪ Accessible Reading Materials ▪ Accessible Testing ▪ Notetaking Services ▪ Use of an Audio-Recording Device in the Classroom | <ul style="list-style-type: none"> ▪ View Complete Request History |

Step 5: You can now select or de-select what accommodations you need for each class as shown in the figure below.

Then select “Update Request” at the bottom of the page.

The screenshot shows the 'My Dashboard' for a user named Mickey Mouse. The main content area is titled 'OVERVIEW' and displays details for a request for 'TEST 100.001 - Test Course 1 (CRN: X0001)'. The request is in an 'Approved' status, as indicated by a green checkmark icon and the text 'Approved'. The request was first entered on 06/11/2018 at 09:15 AM and last updated on 06/11/2018 at 01:22 PM. The instructor is James Weier, and the location is TEST 123. The request is for the course TEST 100.001, which is scheduled for MWF at 10:00 AM - 12:00 PM from 01/01/2018 to 12/01/2018. A red circle highlights the 'Update Request' button at the bottom of the page. Other buttons include 'Cancel Request', 'Back to List', and 'View Request History in Detail'. The 'Select Accommodation(s) for TEST 100.001' section shows three checked options: 'Accessible Reading Materials', 'Accessible Testing', and 'Use of an Audio-Recording Device in the Classroom'. A 'Notification Letter' section shows the status as 'Scheduled' and the last printed date as 06/11/2018 at 11:05 AM. An 'Important Note' section states that the request has been approved and any changes will be reviewed by staff. A 'Primary Advisor' section provides contact information for Customer Support.

Step 6: A white check mark inside a green circle will display to confirm the system has successfully processed your request as shown in the figure below.



This concludes our tutorial on
How to Modify/Cancel/Add Accommodations or Eligibilities.

Questions or Problems? Contact SDS!

Call: 662-915-7128

Email: sds@olemiss.edu