“Rebel Access Instructor” is an online portal for University of Mississippi Faculty/Instructors. If you have students in your class who are connected with Student Disability Services (SDS), you have access to view and provide information regarding accommodations for students. Faculty/Instructors are NOT required to use “Rebel Access Instructor”.

Utilizing “Rebel Access Instructor” you will be able to:

- View the list of students who have requested accommodations for your courses
- View Course Accessibility Letter from SDS
- View upcoming Exam Request submitted by students
- Provide proctoring information for your exams to SDS
- Upload Exams for SDS to proctor
- View Request for Alternative Formats (digital format of text books)

**Step 1:** Visit the SDS website, and select the “Rebel Access” button.
Step 2: On the Rebel Access Portal page, select the “Rebel Access Instructor” button.

Step 3: Sign in to Rebel Access using your Web ID information.
Step 4: Read the “Reminders”. Select Continue to View Student Accommodations.

Step 5: On the OVERVIEW Page, you can view the list of students who have requested accommodations.
Step 6: As shown in the figure below, select "View" to read the Course Accessibility Letter.

Step 7: If you have a long list of students and would like to filter the list, use the Advanced Search option. Select "Click to Expand Advanced Search Panel" as shown in the figure below.
Step 8: Enter the **Course Subject**, **Course Number** and **Section Number** (if desired), then select "Search" to view the students in this course.

### Helpful Tips

If you do not see one of the courses you teach listed in Rebel Access Instructor, please contact SDS to ensure our records have you listed as an instructor for the course.

When viewing the **LIST OF STUDENTS WHO REQUESTED ACCOMMODATIONS**, you will quickly be able to see special column tags that identify who has made a request for specific accommodations. For example:

- The **TEST** column will be marked “Yes” if the student has requested testing accommodations.

- The **NTK** column will be marked “Yes” if the student has requested a notetaking accommodations.

- The **CMA** column will be marked “Yes” if the student has requested Communication Access services such as having an American Sign Language Interpreter, live captioning, or use of an Assistive Listening Device or similar accommodations.
The ARM column will be marked “Yes” if the student has requested Accessible Reading Materials (Alternative Formats).

<table>
<thead>
<tr>
<th>View</th>
<th>CRN</th>
<th>SDI</th>
<th>GHS</th>
<th>SEC</th>
<th>Student’s Full Name</th>
<th>TEST</th>
<th>NIK</th>
<th>ARM</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>View</td>
<td>12290052</td>
<td>ASL</td>
<td>101</td>
<td>Section 1</td>
<td>[REDACTED]</td>
<td>[REDACTED]</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
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<td>12315870</td>
<td>ASL</td>
<td>102</td>
<td>Section 1</td>
<td>[REDACTED]</td>
<td>[REDACTED]</td>
<td>Yes</td>
<td></td>
<td></td>
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<tr>
<td>View</td>
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<td>ASL</td>
<td>201</td>
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<td>[REDACTED]</td>
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<td></td>
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<tr>
<td>View</td>
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<td>ASL</td>
<td>201</td>
<td>Section 2</td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Other column tags exist for other types of accommodations.

This concludes our tutorial on “Rebel Access Instructor-General Navigation”.

Questions or Problems? Contact SDS! Call: 662-915-7128
Email: sds@olemiss.edu or sdstesting@olemiss.edu